

Minutes of the 2022 Annual General Meeting

Held via Zoom on 2022-05-30

Members present:

Members: Ray Hanson, Michelle Mallette, Kimberly Smithson
Directors/Members: William Caley, Ricky Cappe, Neil Coburn (Board Chair), Ron Fabbro, Sean Thornton, David Watson, Deborah Wilson.

Staff: John Campbell, Elaine Pura (Executive Director), Jordan Hurd, Les Orcutt.

Business

- 1. Call to order:** 5:04 p.m. by Neil Coburn.
- 2. Review and approval of Agenda**
Agenda was reviewed and a MOTION made by William Caley “to accept the Agenda as presented,” seconded by Dave Watson. CARRIED.
- 3. Review and approval of Minutes of the Annual General Meeting held May 17, 2021**
Minutes of the 2021 Annual General Meeting were presented and a MOTION was made by Deborah Wilson “to accept the Minutes of the 2021 Annual General Meeting as presented,” seconded by Sean Thornton. CARRIED.
- 4. Affiliate changes**
Introduction of new Affiliate staff made by Elaine Pura:
John Campbell, Director of Resource Development,
Barbara Donaldson, Family Services Administrative Assistant,
Alison McCormick, Manager of Family Services, and
Les Orcutt, Build Manager.

5. Finance Reports

Presentation of 2021 Financial Statements by Deborah Wilson.

MOTION by Deborah Wilson “to receive the 2021 Financial Statements as presented,” seconded by William Caley. CARRIED.

MOTION by Deborah Wilson “to waive the requirement of an audit of the 2021 Financial Statements,” seconded by Sean Thornton. CARRIED.

A presentation of the 2022 Budget was provided by Deborah Wilson.

MOTION by Dave Watson “to accept the 2022 Budget as presented,” seconded by Ray Hanson. CARRIED.

6. Board Committee and Staff Reports

All Committee and Board Reports are available on the Habitat Hub.

- Build and Land Committee Report presented by Dave Watson and Sean Thornton.
- Family Services Report presented by William Caley.
- Fund Development and Community Relations Report presented by John Campbell.
- Mortgage Model Committee Report presented by Neil Coburn.
- Restore Managers’ Report presented by Elaine Pura.

7. Executive Director’s Report

Presented by Elaine Pura.

8. 2022 Strategic Plan

Update on the progress on the Strategic Plan 2021-2023 presented by Elaine Pura.

9. Board Elections

Presentation of Slate of Directors

The following slate of candidates for re-election to the Board was presented by Sean Thornton: William Caley, Ricky Cappe, Reidun Rossi, and Deborah Wilson.

MOTION by Sean Thornton “to accept for re-election the Board candidates as presented,” seconded by Michelle Mallette. CARRIED.

Savina Kelly and Alan MacBean have stepped down from the Board. Their contribution to the mission of Habitat SEBC was acknowledged.

10. Motion to adjourn by Deborah Wilson at 6:26 p.m.

Minutes presented by William Caley, (Acting) Secretary

2022-06-09