



## Senior Manager, Government Relations

**Position Type:** 1-year fixed term

**Date Ad Posted:** June 12, 2025

**Territory:** National/Ontario

**Application Deadline:** June 27, 2025

**Location:** GTA preferred

**Experience:** 5 years related work experience/undergraduate degree in relevant discipline or equivalent training

### The Opportunity

At Habitat for Humanity Canada, we believe in a world where everyone has a decent place to live. We bring communities together to help families build strength, stability and independence through affordable homeownership and other housing solutions across Canada and around the world.

As a federated organization, we work with all orders of government – federal, provincial, and territorial and municipal - directly and through 45 local Habitats. This role will primarily focus on supporting the 24 local Habitats in Ontario as well as providing limited support for other provincial and municipal engagement in other parts of the country.

The successful applicant will have sound knowledge of public policy, especially as it relates to affordable housing, excellent writing skills and attention to detail, and the ability to prioritize and meet deadlines.

This position will report to the National Director, Housing Policy & Government Relations at Habitat for Humanity Canada.

### Your Impact

As a valued member of our team, you will help advance our strategy to significantly increase the number of families obtaining and maintaining affordable housing through:

#### Government Relations – Ontario

- Build relationships with key provincial elected and public service officials relevant to housing.
- Represent the Ontario Habitat affiliates at consultations, key meetings, on working groups or convenings of housing stakeholders in Ontario and/or support the participation of a member of the Ontario Executive Committee.
- Work directly with the Ontario Caucus Executive Committee to develop and execute an Ontario-focused government relations and advocacy strategy.
- Create briefs, memos, letters, and other communications activities in support of advocacy work.
- Monitor legislative and policy developments related to housing provincially and municipally in Ontario and respond as needed in consultation with the Ontario Caucus Executive Committee.
- Seek opportunities to raise public awareness of Habitat for Humanity and specific Habitat Ontario advocacy on housing affordability and affordable homeownership.

## Government Relations – Other

- In consultation with the National Director, put systems in place to monitor provincial, territorial, and municipal housing policies, legislation, and funding.
- Develop content and share relevant information with the Federation.
- Help to develop provincial fact sheets on housing affordability.
- Help to create guides and toolkits to support affiliates across the country in engaging with their provincial and local government.

## Qualifications

- Undergraduate degree or commensurate experience in public administration, political science, communications, journalism or other relevant field.
- Demonstrable experience or education in Ontario housing policy or program delivery.
- Must be able to register as a lobbyist with all relevant jurisdictions.
- Valid driver's license.

## Skills & Attributes

- Self-motivated and well-organized worker.
- Proven success and passion for building and sustaining strong collaborative relationships with colleagues, government representatives, partners, consultants and community stakeholders.
- Federation or association experience will be an asset.
- Sound knowledge of Ontario housing policy. A degree in public policy studies or another related field will be an asset.
- Excellent writer with strong communication skills. Strategic communications and media experience will be an asset.
- Established or ability to quickly establish relationships with relevant provincial government and industry contacts.
- Demonstrated experience in analyzing and identifying threats and opportunities in legislation, regulations, and policies relevant to Habitat.
- Ability to undertake quantitative analysis and ability to demonstrate economic costs and benefits of proposed changes in government policy and taxation will be an asset.
- High ethical standards and a great reputation for integrity.
- Willing to work flexibly and to undertake occasional travel.

## Salary Range

**\$80,000 - \$90,000**

**Throughout your interview process, we will learn more about your skills and experience and determine your starting salary based on what you bring to the team.**

If you're excited about this role but your experience doesn't align perfectly with every qualification in the job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles.

Please note that we will be reviewing and evaluating applications on an ongoing basis, and we encourage early submissions.

**Applications must be received before 5 PM ET on June 27, 2025.**

We thank all applicants for applying; however, we will contact only those selected for an interview (no phone calls, please).

### About Habitat for Humanity Canada

Founded in 1985, Habitat for Humanity Canada is a national charitable organization working toward a world where everyone has a decent and affordable place to call home. Habitat for Humanity brings communities together to help families build strength, stability, and independence through affordable homeownership. With the help of volunteers, Habitat homeowners, and 45 local Habitats working in every province and territory, we provide a solid foundation for better, healthier lives in Canada and around the world. Habitat for Humanity Canada is a member of Habitat for Humanity International, which was established in 1976 and has grown to become a leading global nonprofit working in more than 70 countries.

For more information, please visit [www.habitat.ca](http://www.habitat.ca).

We deeply value our culture and colleagues, and we have collaboratively created the following vision statement: “We foster and build equity through affordable housing by fully integrating diversity and inclusion into everything we do. Every individual involved with Habitat feels safe and encouraged to bring their whole selves to our mission, and they know they are valued, heard, and respected.”

### Habitat Canada’s Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism

Habitat Canada is committed to creating a workforce that reflects the communities we serve. We are dedicated to promoting a workplace that is diverse, anti-racist, inclusive, accessible, respectful, and equitable. We welcome and encourage all interested individuals to apply, especially those who identify as Indigenous, Black, racialized, women, people with disabilities, and people with diverse gender identities, expressions, and sexual orientations.

At Habitat Canada, we are committed to providing employment accommodation throughout the recruitment process and all aspects of employment in accordance with the Ontario Human Rights Code.

We recognize that individuals with disabilities may require reasonable accommodations during the selection process to be assessed fairly and equitably. If you are contacted for an interview or employment opportunity, please let us know in advance if you require accommodations. We aim to ensure a positive and accessible recruitment experience for all candidates.

At Habitat Canada, we have a zero-tolerance policy for harassment, coercion, sexual exploitation, or abuse in any form. All employment offers are contingent upon signing our code of conduct and satisfactory reference checks and may be subject to appropriate screening checks.